

Role Description

Title	Ranger, Island
Manager Title	Supervisor or Principal Ranger
Directorate and Group	Regional Operations
Band	C
Date	December 2024
Approved By	Director, Regional Operations

Public Service

Ka mahitahi mātou o te ratonga tūmatanui hei painga mō ngā tāngata o Aotearoa

I āianeī, ā, hei ngā rā ki tua hoki, he kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a Ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

About DOC

The Department of Conservation Te Papa Atawhai (DOC) serves to protect and restore nature spaces and species across Aotearoa.

At the heart of our success is our strong DOC culture, built on clear values. Our integrity grounds us, our connections take us further together, we empower ourselves and others to do the best work, so we achieve more for nature and New Zealand.

Role purpose

The purpose of this role is to deliver island conservation work as described in work plans.

General

Employees are required to respond to DOC's changing needs, performing other tasks as reasonably required.

DOC may make reasonable changes to the role in consultation with the role holder.

You are required to maintain a strict sense of personal ethics, maintain confidentiality and privacy, and abide by DOC's Code of Conduct.

Accountabilities

Accountability	Including
Island conservation delivery	<p>Ensuring the successful delivery of projects by supporting others to do the work or by doing it</p> <p>Ensuring visitors to the island are greeted appropriately and briefed on biosecurity, rules for island visitors, and the restoration of the island</p> <p>Ensuring biosecurity rules are adhered to by visitors</p> <p>Welcoming and showing manaaki for people in accordance with the tikanga pertaining to whānau, hapū, and iwi with customary interest in the island</p> <p>Helping plan conservation work within community projects and providing advisory services to groups</p> <p>Monitoring the delivery of the assigned work plan and reporting progress and issues</p> <p>Providing technical advice, support, guidance, and training to others in your area of speciality</p> <p>Providing day-to-day field supervision of employees, volunteers, or contractors as required for a specific task</p>
Collaboration and relationship management	<p>Supporting development of effective relationships with and working collaboratively alongside whānau, hapū, and iwi</p> <p>Working collaboratively with teams across DOC and contributing effectively to cross-functional teams</p> <p>Building and maintaining effective relationships with key individuals and groups from relevant sectors and organisations</p> <p>Representing DOC and coordinating cross-agency initiatives within area of responsibility</p>
Work management and safety	<p>Delivering on tasks as set out in work plans, performance expectations, and task assignments</p> <p>Identifying critical issues and risks and ensure they are constructively raised and addressed</p> <p>Managing knowledge and information to ensure it is secure, current, and appropriate access protocols are applied</p> <p>Contribute to DOC's Health and Safety systems and practices, including Job Safety Analysis</p> <p>Taking all practical steps to ensure your own safety and the safety of others</p>

Capability

Capabilities Required	
Specialist skills, knowledge, and qualifications	<p>Island biosecurity procedures (quarantine, surveillance, and incursion)</p> <p>Management of threatened plant and animal populations</p> <p>Pest plant and animal control or eradication</p> <p>Fire prevention and control</p> <p>Management and maintenance of facilities, amenities, and sites</p> <p>Visitor information</p> <p>Visitor hazard management</p> <p>Management and maintenance of Departmental infrastructure and facilities</p> <p>Application of conservation and marine protection legislation and regulations in an island context</p> <p>Adept user of office and field technology systems</p>
Collaboration, relationship building, communication and interpersonal skills	<p>Interacts productively with a wide range of people</p> <p>Seeks and considers other perspectives</p> <p>Works effectively to solve problems, gains trust easily and supports peers</p> <p>Demonstrates and fosters collaboration across teams</p>
Organisation contribution	<p>Provides considered feedback and input to decision making</p> <p>Identifies and suggests opportunities to do things differently</p> <p>Proactively seeks to understand organisational and wider context of role</p>
Delivering results	<p>Plans and organises work to deliver on objectives</p> <p>High personal and professional standards and accuracy</p>
Treaty Partnership	<p>Understands where the Māori Crown relationship is important to DOC</p> <p>Understands the implications of the Treaty on today's society and conservation</p> <p>Understands and applies Māori tikanga and protocols in engaging with iwi and tangata whenua</p> <p>Able to use day-to-day te reo and tikanga at work, e.g. waiata and pepeha</p> <p>Knows to seek advice or support when required</p>

Key working relationships

Internal	External
Peers and colleagues	Whānau, hapū, and iwi
Operations staff and managers	Volunteers

Internal	External
	Visitors Concessionaires Service providers and contractors Local landowners Council, business, community and agency partners

You are required to comply with the standard operating requirements of DOC, i.e., you must comply with the financial, health and safety, legal, people and other delegations set out in Standard Operating Procedures, policies, and instructions (refer to the Intranet for further information).